

Dear Parent/Guardian

WORK EXPERIENCE

From Monday 8th – Friday 12th July

Students in Year 10 and 12 will be required to undertake work experience placements this academic year in July 2024. This contributes to Gatsby benchmark 6 and is invaluable for students. Work experience allows students to gain a deeper knowledge of work environments by spending a longer period in one workplace. Work Experience is extremely popular and is an excellent opportunity for the students to undertake a very different role and develop new skills. In many cases students may have definite ideas about potential employers or industries they would like to learn more about. This allows them to develop a better understanding of their next step in terms of future study and training options allowing them to make more informed decisions.

We have introduced a new system run by Changing Education this year whereby both parents and students will be able to access details of progress via an app. Students will be required to complete the relevant details using the app and parents/guardian can monitor this. The cost of completing the mandatory Health and Safety checks is £25.00, payable via Evolve. Once you have made payment you child will be sent details on how to log in to the work experience platform and enter the details for their potential placement. I appreciate that it can sometimes be difficult to arrange a placement and this is where parents/guardians, friends and family networks can often provide excellent placement opportunities that are successful for our young people.

Students are encouraged to demonstrate their initiative by finding their own placement with your guidance. This is a valuable part of the work experience process. There is obviously much competition for placements and we strongly advise your son/daughter to organise their placement as soon as possible. If you require your child to be provided with additional help source a placement this can be provided at an additional cost of £25.00. If you would like to do this please contact Mrs Ferguson in the first instance.

We do recommend placements to be within reasonable travelling distance from school i.e. up to one hour away via public transport, to enable the school to monitor your son/daughter's progress.

It would be appreciated if placement information is completed by the end of Michaelmas term in order to provide enough time to complete the health and safety checks.

NOTE: ALL WORK EXPERIENCE PLACEMENTS HAVE TO BE RISK ASSESSED. NO PLACEMENT WILL GO AHEAD WITHOUT AN APPROPRIATE RISK ASSESSMENT BY CHANGING EDUCATION.

If your son/daughter needs any help with ideas for placements please get them to come and see me in Swinford Court room A207. If you require any further information, please do not hesitate to email me: rferguson@oshsch.com

Kind regards

Ruth Ferguson.