

Appeals Timetable 2024

In-year or immediate entries

Appeals resulting from in year admission applications will be heard within 30 school days of the appeal being lodged.

September 2024 entry

1. Appeals for applications in the normal round¹ of admissions:

Appeals from any on time applications for admission in September 2024 will follow the timetable below.

Date for appeals to be lodged by: 12 th April 2024	Date appeals will be heard by: 14 th June 2024
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2. Appeals for Sixth Form places which were conditional on entry requirements:

Appeals for admission in September 2024 resulting from a conditional offer not being confirmed, because either the number of qualifications has not been met or the grade requirements have not been met, will follow the timetable below.

Date for appeals to be lodged by: 4 th September 2024	Date appeals will be heard by: 16 th October 2024
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3. Appeals for late applications and for appeals made late:

Appeals for late applications for places in September 2024 and any appeals lodged after the appeal dates above will be heard within 40 school days of the relevant appeals deadline where possible or within 30 school days of being lodged, whichever is the later.

The appeals process

The appeals process is the same in all of the cases above.

All appeals must firstly be lodged in writing with the School. Once an appeal has been lodged, and at least 10 school days before the date of the hearing,² appellants will be sent notification of their appeal hearing and a request for any additional information or evidence. They will also be asked whether they intend to call any witness or be represented at the hearing.

Appellants must ensure that any further information or evidence not included in their initial appeal submission is received by the School's admissions department at least 7 school days before the hearing. Any additional information or evidence received after this date might not be considered at the appeal hearing.

Appellants will be sent a copy of the School's case 5 days before the hearing.

Please note: Where there is a closing date for appeals, cases will not start being heard until after the closing date for lodging appeals has passed.

If you have any queries please contact us calling 01384 817325 or by email at: admissions@oshsch.com

¹ An application is made in the normal round of admissions if the application is not late or not an in-year application.

² Appellants may waive their right to 10 school days' notice of the hearing.